

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
FEBRUARY 20, 2006
6:30 P.M.

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

B. Tax Matters

1. Tax Releases for February 2006pg. 1-16
2. Fire Fee Releases for February 2006pg. 17-19
3. Tax Collection Monthly Report (Information Only)pg. 20-23
4. Motor Vehicle Valuation & Levy for October 2005.....pg. 24-28

C. Financepg. 29-32

1) General Fund Amendment 53 Increase \$53,000

The Communities in Schools of Brunswick County was awarded a grant in the amount of \$126,000 for the Adventures in Learning Project from the Governor's Crime Commission. The request is to appropriate the second year of the grant funds in the amount of \$53,000. There are no additional county funds involved in this amendment.

2) General Fund Amendment 54 Increase \$1,729

The county is in receipt of insurance proceeds from VFIS for repairs to a Lifepak 12 Monitor/Defibrillator in the amount of \$1,729. The equipment was damaged during a response. The department requests the funds be appropriated to the EMS budget for repairs and maintenance of the equipment. There are no additional county funds involved in this amendment.

3) General Fund Amendment 56 Increase Cooperative Extension Department \$3,000

General Fund Amendment 56 Decrease Planning Department (\$3,000)

The Director of Cooperative Extension requested the appropriation of \$3,000 for contracted services related to a feasibility study for an Expo Center. The Planning Director authorized a reduction of \$3,000 in the planning budget and a transfer to the Cooperative Extension budget for the requested purpose. There are no additional county funds involved in this amendment.

4) General Fund Amendment 59 Increase \$15,257

The county is in receipt of insurance proceeds for yard debris removal related to hurricane Ophelia in the amount of \$15,257. The department requests the fund be appropriated to the Solid Waste Department budget for professional services. There are no additional county funds involved in this amendment.

5) General Fund Amendment 61 Transfer \$25,000 from undesignated rescue squad capital outlay fund to VRS Shallotte

The Rescue Squad Capital Expenditure Committee voted to approve a request from Shallotte Volunteer Rescue for \$25,000 to go toward the purchase of a new ambulance. This amendment

would transfer \$25,000 from the undesignated funds to the VRS Shallotte capital outlay. There are no additional county funds involved in this amendment.

6) General Fund Amendment 65 Increase \$14,300

The Parks & Recreation Department earned revenues in excess of expenditures from the Dixie Youth Baseball Program in fiscal year 2005 and requests those funds be made available for expenditure in fiscal year 2006. At the end of the 2005 fiscal year the funds accumulated in the general fund balance. The requested appropriation is to appropriate the amount from fund balance for the Dixie Youth Program in the amount of \$14,300. There are no additional county funds involved in this amendment.

7) General Fund Amendment 66 Increase \$3,000

Emergency Management received \$3,000 of funds in addition to the amount budgeted of \$72,000 from Progress Energy Carolinas program. The request is to appropriate the funds for miscellaneous expenditures in the Emergency Management Progress Energy Department. There are no additional county funds involved in this amendment.

8) General Fund Amendment 67 Increase \$6,450

The Criminal Justice Partnership Program received notification that their request for reallocated funds was approved for an additional \$6,450. The funds are available through June 16, 2006. The request is to appropriate the funds for major operating equipment for the purchase of a laptop computer in the amount of \$2,525 and office supplies of \$3,925. There are no additional county funds involved in this amendment.

9) Health Fund Amendment 21 Increase \$400

The Health Department received notification of an increase in State funding for Child Lead Poisoning Prevention (Department 135175) in the amount of \$400. The department requests the additional funds be appropriated for office supplies. There are no additional county funds involved in this amendment.

10) Sewer Fund Amendment 6 Increase \$66,000

The department requests additional funds for the estimated expenditures in excess of amounts budgeted associated with pump and haul costs at the government complex and Brunswick Community College. Investment earnings exceeded the amount budgeted and the request is to appropriate \$66,000 of additional investment earnings in the sewer fund for the contracted services at the two plants. Additional county funds from investment earnings are involved in this amendment.

11) General Fund Amendment 68 Increase \$1,155,000

The Register of Deeds recommended appropriation of additional fees collected. The amendment requested will appropriate \$4,000 of marriage licenses revenue, \$73,000 of recording fees earned and \$1,078,000 of excise tax collected for the purpose of remittances to the State totaling \$1,082,000, \$38,000 transfer to ROD technology fund, \$20,000 for retirement, \$10,000 for temporary and part time salaries and \$5,000 for telephone expense. There are no additional county funds involved in this amendment.

12) ROD-Technology Enhancement Fund Amendment 1 Increase \$38,000

The Register of Deeds recommended appropriation of additional fees collected and requested that a portion of those fees be transferred to the ROD Technology Enhancement Fund in the amount of \$38,000. The requested appropriation is for minor office equipment totaling \$30,000, contracted services of \$4,000 and computer software of \$4,000. There are no additional county funds involved in this amendment.

13) Attached is the Investment Report for the period beginning July 1, 2005 thru January 31, 2006 as compared to the same period in the prior year. Earnings were \$1,251,383 as compared to \$434,656 in the prior year.

14) Attached is the Medicaid Report for the period beginning July 1, 2005 thru January 31, 2006. Expenditures were \$2,454,395 or 55.28% of the annual budget for the seven month period.

- D. **Exemption from Tipping Fees**pg. 33-35
Request approval to exempt Piney Grove Freewill Baptist Church from tipping fees at the County Landfill.
- E. **Resolution - Northwest Senior Nutrition Site**pg. 36-37
Request approval of a Resolution in support of the application of Crystal Spring Missionary Baptist Church to the Catherine Kennedy Home Foundation.
- F. **ROD**pg. 38-39
Request authorization of the removal of records from the Register of Deeds Office to the Joseph J. Marrotti Co. for renovation.
- G. **Surplus Vehicle Declaration and Appropriation to Countywide CDC**pg. 40-42
Request approval of surplus vehicle declaration and appropriation to Countywide CDC.

VI. Presentation

1. Don Yousey, Health Director – Ham Stevens Award (David Sandifer).....pg. 43
2. Voluntary Agriculture District 2005 Annual Report (Sam Bellamy)pg. 44-52
3. NC Association of Conservation Districts and Lower Cape Fear Stewardship Award (Gene Ward)pg. 53-55
4. Community Child Protection Team Annual Report (Don Seber)pg. 56-62

VII. Administrative Report

1. **Public Housing - Crisis Housing Assistance Rehabilitation Contracts (Vonnie Fulwood)**pg. 63-85
Staff recommends that the Board of Commissioners approve awarding three (3) Crisis Housing Assistance rehabilitation contracts to contractors, ABT Building & Construction LLC and Countywide CDC.
2. **Emergency Services – EMS Management and Consultants Contract (Brian Watts)**pg. 86-97
Staff recommends that the Board of Commissioners approve the contract with EMS Management and Consultants for ambulance billing services.
3. **Emergency Services – Performance Grant Annual Award (Randy Thompson)**.....pg. 98-102
Staff recommends that the Board of Commissioners approve the Emergency Management Performance Grant (EMPG) Annual Award for Brunswick County.
4. **Board of Education – NC Public School Facility Needs Survey Certification (Marty Lawing)**pg. 103-109
Staff recommends that the Board of Commissioners certify the North Carolina Public School Facility Needs Survey as presented by the Brunswick County Board of Education.
5. **Operation Services – Landfill Compactor (Steve Stone)**pg. 110-146
Staff recommends that the Board of Commissioners approve the acquisition of a landfill compactor from Road Machinery Services, Inc. at a cost of \$398,500.

VIII. Board Appointments

1. Economic Development Commission (3 appointments, District 2, 5, and at-large)pg. 147
2. Utility Operations Board (District 3)pg. 148-149

IX. County Attorney's Report

1. Deed of Dedication - Water Lines for The Lakes in Brunswick Plantation (Huey Marshall) ..pg. 150-160
County Attorney recommends that the Board of Commissioners approve the Deed of Dedication from Caw Caw Land Corporation for water lines at The Lakes, a Condominium in Brunswick Plantation.

2. Deed of Dedication – Sewer Lines for The Lakes in Brunswick Plantation (Huey Marshall)pg. 161-170
County Attorney recommends that the Board of Commissioners approve the Deed of Dedication from Caw Caw Land Corporation for sewer lines at the Lakes, a Condominium in Brunswick Plantation.

3. Closed Session

X. Other Business/Informal Discussion

XI. Adjournment